



**Sheraton Atlantic City Convention Center Hotel
2010 Engineering Order Form**

Group Name: _____ BEO Number: _____
 Contact Name: _____ CSM/Event Manager: _____
 Set-up Date/Time: _____
 Removal Date/Time: _____
 Meeting Room: _____
 Credit Card: _____
 Comments: _____

Electrical

Quantity	Equipment	Charge	Late Fee*	Total Charges
	110 Outlet with Extension Cord and Power Strip	\$25.00 Daily	\$31.25 Daily	
	One (1) 60 Amp Power Single or Three Phase	\$125.00 Per Day	\$156.25 Per Day	
	One (1) 100 Amp Power Three Phase	\$225.00 Per Day	\$281.25 Per Day	
	One (1) 200 Amp Power Panel	\$275.00 Per Day	\$343.75 Per Day	

Phone/Data

	Telephone Line with Phone	\$125.00 Set up Fee (Plus Usage Fees)	\$156.25 Set up Fee (Plus Usage Fees)	
	Phone Line/ Credit Card, Fax line, Modem Line (Analog) (Plus Usage Fees)	\$105.00 Set up Fee (Plus Usage Fees)	\$131.25 Set up Fee (Plus Usage Fees)	
	Telephone Line with Speaker Phone (Conference) (Plus Usage Fees)	\$175.00 Set up Fee (Plus Usage Fees)	\$218.75 Set up Fee (Plus Usage Fees)	

Banners

	Banner	\$25.00 Per Banner	\$31.25 Per Banner	
	Banner with Man Lift Required	\$50.00 Per Banner	\$62.50 Per Banner	

Keys

	Re-Key	\$100.00		
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	Sub Total			\$0.00
	7% State Sales Tax			\$0.00
	TOTAL			\$0.00

*** SPECIAL NOTES: Orders placed within 72 hours of the First Day of the Event are considered LATE ORDERS and will incur a 25% Increase to Regular Prices.**

Mail or Fax Completed Form to: **Convention Service Department**
 (609) 348-4336 Sheraton Atlantic City - Convention Center Hotel
 Two Miss America Way
 Atlantic City, NJ 08401

cc: **Accounting / Engineering / F&B** Customer Signature _____